

How to Format Your Essay for American Quarterly

Please submit the final version of your essay as an attached file in either Word or Word Perfect to american.quarterly@usc.edu. All text should be in 12-point Times New Roman font. Everything, including footnotes and block quotes, should be double-spaced. Please format your manuscript using Chicago Manual of Style's 15th edition. What follows is a short guide to citing in Chicago Style.

How to Cite References—Chicago Style

Citations within the Text

Please use only endnotes, not footnotes or parenthetical notation. Underline book and journal titles, rather than using italics

Reference numbers for notes should **generally** go at the end of a sentence, after punctuation marks, including parentheses. The only punctuation that can follow a reference number is a dash.

Reference numbers should be superscripted. Microsoft Word will automatically superscript reference numbers if you use the "Insert" menu on your toolbar.

Notes Page

The *Notes* page should be located at the end of the article.

Note Content

1. A book by one author

Author, Book Title (Place: Publisher, date), page number. * note: do not put "p."

Regina Bendix, In Search Of Authenticity: The Formation of Folklore Studies (Madison: University of Wisconsin Press, 1997), 55.

2. Editor or translator

Editor, ed., Book Title (Place: Publisher, date), page number.

Translator, trans., Book Title (Place: Publisher, date), page number.

Ori Z. Soltes, ed., Georgia: Art and Civilization Through the Ages (London: Philip Wilson, 1999), 280.

Theodore Silverstein, trans., Sir Gawain and the Green Knight (Chicago: University of Chicago Press, 1974), 34.

3. A work in a collection

Author (s), "Title of Work," in Title of Book, ed. Editor(s) (Place: Publisher, date), page number.

Quinsong Zhang, "The Origins of the Chinese Americanization Movement: Wong Chin Foo and the Chinese Equal Rights League," in Claiming America: Constructing Chinese American Identities during the Exclusion Era, ed. K. Scott Wong and Sucheng Chan (Philadelphia: Temple University Press, 1998), 41-63.

4. A scholarly article

Author, "Article Title," Journal Title Volume. Number (date): pages.

Jay Mechling, "Folklore and the Civil Sphere," Western Folklore 56.2 (spring 1997): 113.

5. A newspaper article

Author, "Article Title," Newspaper Title, date.

Mike Royko, "Next Time, Dan, Take Aim at Arnold," Chicago Tribune, September 23, 1992.

6. A magazine article

Author, "Article Title," Magazine Title, date, page.

Stephen Lacey, "The New German Style," Horticulture, March 2000, 44.

7. A film on DVD or VHS

Film Title, DVD/VHS, directed by Director (release date; production location: Production Company, date of DVD/VHS printing).

North by Northwest, DVD, directed by Alfred Hitchcock (1959; Burbank, CA: Warner Home Video, 2000).

8. Online sources

Standard citation , URL, (accessed date).

Alison Mitchell and Frank Bruni, "Scars Still Raw, Bush Clashes with McCain," New York Times, March 25, 2001, <http://www.nytimes.com/2001/03/25/politics/25MCAA.html> (accessed January 2, 2002).

Jessica Reaves, "A Weighty Issue: Ever-Fatter Kids," interview with Hames Rosen, Time March 14, 2001, <http://www.time.com/time/nation/article/0,8599,102443,00.html> (accessed July 10, 2001).

9. Interviews and other personal communications

Source, type of communication, date.

Jerry Rothman, interview with author, October 14, 2003.

Jerry Rothman, letter to author, October 14, 2003.

10. Dissertation or thesis

Author, "Title" (Ph.D. diss./master's thesis, university, date).

MaryJo Marks, "Ordinary Pictures and Everyday Language: Photography and Text in 1960s American Art" (Ph.D. diss., CUNY Graduate Center, New York, 2003).

11. Paper read at a meeting

Author, "Title" (presented at the [description of meeting], location, date).

Dwain Mefford and Brian Ripley, "The Cognitive Foundation of Regime Theory" (paper presented at the annual meeting of the American Political Science Association, Chicago, March 1987).

How to Submit Illustrations

We can accept illustrations either as black and white photographs or as electronic scans (this is preferred). Be sure that you have proper permission for all artwork you submit and send copies of all permissions granted to AQ.

Please submit a separate file for each image, labeled as such: **Author Last Name figure number. file extension**. For example: **Smithfig1.jpg**

Indicate how large you would like each image to be (full page, half page) and whether or not the image needs to be cropped.

Size

5 x 7 is the average size submitted; however, please scan images at 100% if possible.

Format

TIFF format is preferred.

JPEG format is acceptable IF the dpi (resolution) is at least 300 for images and 1200 for linework.

Captions

Please submit captions in a separate file clearly noted by figure number.

Labels

The placement of images should be noted in the text, such as: **(fig. 1)**